

NOTICE OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1745 F.M. 2931, PROVIDENCE VILLAGE, TEXAS

TUESDAY, MAY 3, 2016
7:30 P.M. Regular Session

MINUTES

REGULAR SESSION 7:30 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Mayor Dave Shuck called the meeting to order at 7:33 p.m. Town Council members present were Alderman Steve Miller, Alderman J. Eric Newton, Alderman Andy Goin, and Mayor Pro-Tem Michael Jordan, being a quorum. Alderman Darren Vader arrived late.

II. PLEDGE OF ALLEGIANCE

- a. United States Flag
- b. Texas Flag:
 - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

III. INVOCATION

David Bruce led invocation. David Bruce gave a brief summary of his church activities and that they meet every Sunday morning at the Recreation Center.

IV. OPEN FORUM:

Damon Polk, a resident who resides at 9117 Benevolent Ct., spoke as a concerned resident regarding speed on the streets. He is of the opinion that 25 mph is too high for the residential area. He requested that the council consider reducing the speed limit.

There were no further requests to address the Town Council. Alderman Newton motioned to closed Open Forum; Alderman Miller seconded. Motion carried: 5 in favor, 0 opposed.

V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

- a. Monthly Reports from Committees: Communications, EDCEC, Emergency Preparedness, Ordinance and Public Safety

Nothing to report from any of the committees.

b. Staff Reports: Administration

Administration – Brian Roberson announced that Jenny Sawyers completed and passed her Level II certification. He reported on the Wastewater Management / Erosion Control and the web announcements that were recently sent out. He reported on some of the suggestions that have been offered to help with beautification efforts. Mayor Pro-Tem Jordan asked if the Town was ever going to reach a point where we would have specific requirements for the homes in the creek location. Mr. Roberson stated that they are working on an education process to inform the residents. There was further discussion regarding ongoing efforts to educate residents. Mayor Shuck asked if the contact that Mr. Roberson was working with would be willing to provide further assistance and Mr. Roberson stated that she was on content. Mr. Roberson further stated that the contact is reiterating and validating the information that is being provided to the Town by the engineers.

Emergency Preparedness Summit and Fair was successful and the attendance was enhanced. There were an incredible number of residents who attended and Mr. Roberson was very thankful. Mayor Shuck stated that the speakers were phenomenal. Brian Roberson further reported that Congressman Burgess presented Mayor Shuck with a flag for the Town that had flown over the United States Capital.

Mr. Roberson further reported that a representative from the community who works with senior citizens had reported that she had a group of residents who believe they did not have the appropriate equipment to utilize CodeRed. Mr. Roberson met with the group one morning and signed up several of the individuals explaining that it doesn't require special phones or apps, any phone will work and he was grateful that the Summit & Fair gave them the opportunity to correct some misinformation.

Brian Roberson gave a brief summary of the Trashion Fashion Show being sponsored by Providence Elementary School.

Mayor Shuck asked about the HOA tree removal activity and there was discussion regarding the current status and that the tree trunks are scheduled to be grinded down on Thursday.

Alderman Newton motioned to close Committee/Staff Reports; Alderman Miller seconded. Motion carried: 5 in favor, 0 opposed.

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

a. Minute Approval

- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders
- e. Approve Administrative Actions

Mayor Shuck asked the Town Secretary about the pledge agreements and Connie Hansen provided a brief explanation of the current Pledge Agreement with PlainsCapital and all other accounts with other depositories are under the FDIC insurance level.

Mayor Shuck asked about Winstead invoice and an explanation regarding bond inquiring.

Alderman Newton motioned to approve Consent Agenda; Alderman Goin seconded. Motion carried: 5 in favor, 0 opposed.

VII. ACTION ITEMS

- a. Consider, discuss and act upon approval of Ordinance 2016-087 Designating a Records Management Officer and Establishing a Records Management Program.

Brian Roberson gave an explanation that since the Home Rule Charter it is a requirement that a Records Management Officer be designated and the Town Secretary should be so designated.

There was discussion regarding the need to read the ordinance aloud, and it was reported to the Town Council that only upon their request does an ordinance need to be read aloud.

Alderman Goin motioned to approve Ordinance 2016-087; Mayor Pro-Tem Jordan seconded. Motion carried: 5 in favor, 0 opposed.

- b. Consider, discuss and act upon Resolution No. 2016-042 Declaring Certain Property Surplus and/or Salvage and Providing Authorization to Dispose of Said Property.

Brian Roberson explained the need for disposal of personal property.

Mayor Pro-Tem Jordan motioned to adopt Resolution No. 2016-042; Alderman Newton seconded. Motion carried: 5 in favor, 0 opposed.

- c. Consider, discuss and act upon Waste Management contract.

To be discussed in Executive Session and no action is anticipated to be taken.

- d. Consider, discuss and act upon boundary and ETJ of Providence Village.

To be discussed in Executive Session and no action is anticipated to be taken.

- e. Identify items to be discussed at future meetings.

Mayor Shuck requested Brian Roberson look into the issue relating to reduction of speed limits in the Town.

Alderman Newton motioned to close Town Council regular session and convene into Executive Session; Alderman Miller seconded. Motion carried: 5 in favor, 0 opposed. Mayor Shuck noted that the Town Attorney would be joining in the Town Council Meeting Executive Session via telephone conference and closed Town Council Regular Session and convened into Executive Session at 8:14 p.m.

Alderman Vader arrived at the Executive Session meeting at 8:27 p.m.

VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Consider, discuss and act upon contract with Waste Management.
- b. Consider, discuss and act upon boundary and ETJ of Providence Village.

Alderman Miller motioned to closed Executive Session and reconvene into Town Council Regular Session; Mayor Pro-Tem Jordan seconded. Motion carried: 6 in favor, 0 opposed.

Mayor Shuck closed Executive Session and reconvened into Town Council Regular Session at 9:01 p.m.

IX. RECONVENE INTO OPEN SESSION

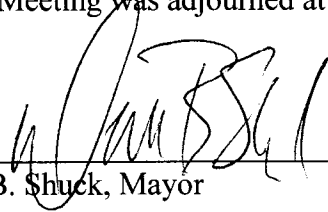
- a. Consider and act upon items discussed in Executive Session.

Alderman Goin motioned to authorize the Town Attorney and/or Town Manager to rectify the contract dispute with Waste Management based upon the last settlement offer made to the Town; Alderman Newton seconded. Motion carried: 6 in favor, 0 opposed.

X. ADJOURNMENT

Alderman Newton motioned to adjourn; Alderman Goin seconded. Motion carried: 6 in favor, 0 opposed.

Meeting was adjourned at 9:04 p.m.



David B. Shuck, Mayor

5/17/14
Date Minutes Approved



Connie S. Hansen, TRMC
Town Secretary

5/17/14
Date Minutes Approved

