

NOTICE OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1745 F.M. 2931, PROVIDENCE VILLAGE, TEXAS

TUESDAY, JULY 19, 2016
7:30 P.M. Regular Session

MINUTES

REGULAR SESSION 7:30 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Mayor Dave Shuck called the meeting to order at 7:35 p.m. Town Council members present were Alderman Steve Miller, Alderman J. Eric Newton, and Mayor Pro-Tem Michael Jordan, being a quorum.

II. PLEDGE OF ALLEGIANCE

- a. United States Flag
- b. Texas Flag:
 - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

III. INVOCATION

J.T. Riley from Providence Baptist Church led invocation.

IV. OPEN FORUM:

Kathy Ramsey from the Aubrey Library reported that 22% of the usage of library materials is from Providence Village and thanked the Town Council for their \$5,000 contribution and stated that she would be asking for more as time progressed. She stated that the funds were allocated toward the part-time internship.

There were no further requests to address the Town Council. Alderman Miller moved to closed Open Forum; Alderman Newton seconded. Motion carried: 4 in favor, 0 opposed.

V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

- a. Monthly Reports from Committees: Communications, EDCEC, Emergency Preparedness, Ordinance and Public Safety

Communications Committee – Nothing to report.
EDCEC Committee – Nothing to report.
Emergency Preparedness Committee – Nothing to report.
Ordinance Committee – Nothing to report.
Public Safety Committee – Nothing to report.

b. Staff Reports: Code Compliance, Building Permits, Municipal Court, Law Enforcement, Administration

Code Compliance – Mike Carroll gave a summary of his written report.

Building Permits – Mike Carroll gave a summary of the printed report from Andrew Dunn.

Municipal Court – Connie Hansen gave a summary of the printed Municipal Court Report.

Law Enforcement – Brice Hicks gave a summary of the Law Enforcement report stated that the 47 self-initiated activities were the warning cards for parking violations that were provided to him by Brian Roberson. There was discussion and questions from the Town Council regarding the primary days of the week for violations and if the majority of the violations were the results of vehicles parked in the wrong direction.

Severn Trent – Clay Taylor reported that the SCADA (Supervisory Control & Data Acquisition System) was installed and the applications are on the phones of the service techs so that when there is an alarm from the system, an STS service tech is notified that an alarm has been activated. All they are waiting on now is the training. Mr. Taylor further notified the Town Council that there may be a need for a backup generator and that he and Brian Roberson are working with Upper Trinity on the matter. There was discussion regarding the problem with complaints from residents regarding the high volume usage. Mr. Taylor stated that the MAC (Meter Accuracy Check) is a device that looks like an R2D2 and it checks the accuracy of meters and will be utilized to test the meters. There was discussion regarding water usage volume and damage to sprinklers being a common problem at this point in time. There was a recommendation for residents to begin using “watermyyard.com” as a tool to help with water conservation and reduce usage volumes.

Administration – Brian Roberson reported that the HOA Disc Golf course has been finalized and they got a plan to Upper Trinity that they approved. Mr. Roberson also reported that he’s met with developers over the past couple of weeks regarding the PD and it has been well received by the developers and is helping them look at options for land usage.

Alderman Newton moved to closed Committee/Staff Reports and reconvene into Open Forum; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

VI. OPEN FORUM:

Klaus Dausmann was recognized by Mayor Shuck for bringing in the blue light bulbs for “Back the Blue.” Mr. Dausmann distributed the bulbs to those who wanted one. Alderman Newton moved to close Open Forum and open Consent Agenda; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

VII. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders
- e. Approve Administrative Actions

Mayor Pro-Tem Jordan moved to approve Consent Agenda; Alderman Miller seconded. Motion carried: 4 in favor, 0 opposed.

VIII. ACTION ITEMS

- a. Consider, discuss and act upon appointment of nominee for Alderman Place 3 council position.

Mayor Shuck stated that there was a vacancy for the Alderman, Place 3 position and that originally there were 10 applicants, but currently there are only 9 applicants due to a withdrawal of Micheal Bradford. Mayor Shuck stated that there was a lot of great choices of these individuals desiring to serve and that he hoped that those who are not appointed tonight will not be discouraged and continue to pursue options to serve. Mayor Shuck also announced that there was another vacancy on the Town Council that would need to be filled within the next 30+ days and then proceeded to explain the procedure for the appointment to the Town Council. He stated that there needs to be a nomination and that there must a second to that nomination for it to be considered for a vote.

Alderman Newton moved to nominate Linda Applin to Alderman, Place 3 position; Alderman Miller seconded. Motion carried: 4 in favor, 0 opposed.

- b. Oath of Office for new Alderman Place 3 on the Town Council.

The Town Secretary, Connie Hansen, swore in Linda Applin.

- c. Consider, discuss and act upon approval of 2014-15 Fiscal Year Budget Audit Report as presented by William C. Spore, P.C.

Bill Spore gave a summary of the final audit report. There was discussion regarding roads and Mr. Spore stated that the depreciation rate for the roads is 30 years. Mayor Shuck asked about trends. Mayor Pro-Tem Jordan moved to approve the 2014-15 Fiscal Year Budget Audit Report; Alderman Miller seconded. Motion carried: 5 in favor, 0 opposed.

- d. Consider, discuss and act upon boundary and ETJ matters of Providence Village, including water and sewer rights, duties and obligations.

Brian Roberson stated this would be discussed in Executive Session and there was nothing available for public consumption.

- e. Consider, discuss and act upon Interlocal Cooperation Agreement pertaining to law enforcement.

To be discussed in Executive Session and did not anticipate any action following Executive Session.

- f. Identify items to be discussed at future meetings.

1. Appointment for Alderman, Place 5 position
2. Expand Planning & Zoning and BOA boards

Mayor Pro-Tem Jordan moved to close Town Council regular session and convene into Executive Session; Alderman Applin seconded. Motion carried: 4 in favor, 0 opposed. Mayor Shuck closed Town Council Regular Session and convened into Executive Session at 8:43 p.m.

IX. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Consider, discuss and act upon boundary and ETJ matters of Providence Village, including water and sewer rights, duties and obligations.
- b. Consider, discuss and act upon Interlocal Cooperation Agreement pertaining to law enforcement.

Alderman Miller left Executive Session at 9:12 p.m.

Alderman Newton moved to closed Executive Session and reconvene into Town Council Regular Session; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

Mayor Shuck closed Executive Session and reconvened into Town Council Regular Session at 10:37 p.m.

X. RECONVENE INTO OPEN SESSION

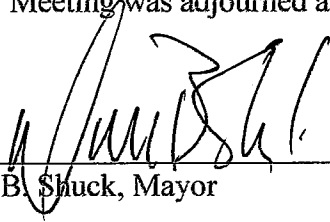
- a. Consider and act upon items discussed in Executive Session.

No action was taken.

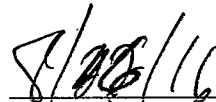
XI. ADJOURNMENT

Alderman Newton moved to adjourn; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

Meeting was adjourned at 10:37 p.m.



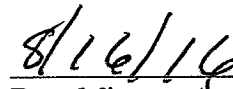
David B. Shuck, Mayor



Date Minutes Approved



Connie S. Hansen, TRMC
Town Secretary



Date Minutes Approved

