

NOTICE OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1745 FM 2931, PROVIDENCE VILLAGE, TEXAS 76227
MONDAY, AUGUST 11, 2014
7:00 P.M. Regular Session

MINUTES

REGULAR SESSION 7:00 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

Mayor Dave Shuck called the meeting to order at 7:04 p.m. Town Council members present were Alderman Steve Miller, Alderman Lynn Jaco, Alderman Justin Steiner, Alderman John Pugh and Alderman Darren Vader, being a quorum.

II. PLEDGE OF ALLEGIANCE

- a. United States Flag
- b. Texas Flag:
 - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

Members of the Scout's Pack 65 led the flag ceremony.

III. INVOCATION:

Matt Brown from the Providence Church led the invocation.

IV. OPEN FORUM:

Open Forum is for information only. The Council can take no action. No charges and/or complaints will be heard against any elected official, appointed official or employee of the Town unless presented in writing as prescribed in Chapter 22, paragraph 22.043 of the Local Government Code. Speaking time will be limited to three (3) minutes.

**Please note* Anyone wishing to furnish the Town Council with copies/handouts regarding their item of interest must provide 9 copies and present them to the Town Secretary for distribution to the Town Council.*

Joyce Vann, a resident who resides at 10204 Franklin Dr., Providence Village, Texas, spoke in favor of a proposal for directional signs to be installed around the Main Pool

Complex and the Salt Water Complex guiding residents, especially young adults, through the community.

There were no further requests to address the Town Council in open forum. Alderman Jaco motioned to close open forum; Alderman Steiner seconded. Motion carried: 5 in favor; 0 opposed.

V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

a. Staff Reports

Code Enforcement – Mike Carroll provided a summary of his written report. Mr. Carroll reported that for the month of July, there were 33 new registered contractors, 39 CO's were issued and there were 80 building permits submitted, of which 39 were for reroofing.

Law Enforcement – Nothing to report.

Town Secretary/Municipal Court – Connie Hansen provided a brief summary of the municipal court activities, including Jenny Sawyers completion of the TMCEC Court Clerk educational training and assumption of Deputy Court Clerk responsibilities. Ms. Hansen also reported on a sign application that was submitted by Bethel Methodist Church for a directional sign to be placed on private property located at the northeast corner of U.S. Hwy 380 E and F.M. 2931, and reported that after a review of the sign ordinance, Mr. Blythe of the church was informed that the sign was exempt from the ordinance and that no application was necessary.

b. Monthly Reports from Committees: Communications, Emergency Preparedness, HOA, Ordinance, Public Safety and Transition

Communication Committee – Nothing to report.

Emergency Preparedness Committee – Nothing to report.

HOA – Nothing to report.

Ordinance Committee – Alderman Vader reported that the ordinance committee were working on possible revisions to ordinances 2011-26, 2011-29 and the parking ordinance and they were working on a regularly scheduled monthly meeting date.

Public Safety Committee – Nothing to report.

Transition Committee – Nothing to report.

Alderman Jaco motioned to close the committee and staff reports; Alderman Miller seconded. Motion carried: 5 in favor, 0 opposed.

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval – July 14, 2014 Regular Session Minutes
- b. Treasury Report

- c. Pay Bills
- d. Approve Purchase Orders

Alderman Jaco motioned to approve the consent agenda; Alderman Steiner seconded. Motion carried: 5 in favor, 0 opposed.

VII. ACTION ITEMS

- a. Acknowledgement of appreciation to the Town of Cross Roads for their donation of council chamber desks and lamps to Town Hall.

Alderman Jaco motioned to approve the acknowledgement of appreciation to the Town of Cross Roads; Alderman Miller seconded. Motion carried: 5 in favor, 0 opposed.

- b. Acknowledgement of appreciation to Phil Morieno of Rustic Furniture for his generous donation of the Texas State seal artwork to the Town of Providence Village and approval of acknowledgement of donation valued at \$250.00.

Alderman Steiner motioned to approve the acknowledgement of appreciation to Phil Morieno at Rustic Furniture; Alderman Jaco seconded. Motion carried: 5 in favor, 0 opposed.

- c. Consider, discuss and act upon approval of Special Event Permit Application SEP2014-004 from James Bowen and Connie Butgereit for a block party on Cranston Court on Saturday, August 23, 2014.

There was extensive discussion regarding conditions of special events, including placement of conditions regarding expiration of special event, fire marshal inspections and parked vehicles in the area during the event. The Town Attorney, Philip Mack Furlow, reminded the council members that they will be setting a precedent for future block parties and further explained the liability issues of approving the special event permit and someone being injured.

Alderman Miller motioned to accept the Special Event Permit Application SEP2014-004 with the following conditions: (1) that the Special Event Permit expires at 10:00 p.m.; (2) the fire marshal will conduct an inspection by 2:00 p.m. with payment for the inspection being paid in advance; (3) 24-hour notice provided to all residents stating that there can be no parking of vehicles on the street within the designated area of the block party and proof of the written notice provided to the Town Secretary; and (4) nothing within 10 feet of the grill and a barrier of the non-grilling attendees; Alderman Jaco seconded. Motion carried: 5 in favor, 0 opposed.

- d. Consider, discuss and act upon approval of Ordinance No. 2011-25-07 amending Ordinance No. 2011-25 entitled "Schedule of Fees," as amended by Ordinance Nos. 2011-31, 2011-33, 2012-037, 2012-045, 2011-25-05 and 2011-25-06, modifying

Section 1.07 entitled "Land Zoning And Development Fees" to include application and transaction fees relating to zone changes, special use permits and other various request applications.

Alderman Miller motioned to approve Ordinance No. 2011-25-07 amending the Schedule of Fees; Alderman Jaco seconded. Motion carried: 5 in favor, 0 opposed.

- e. Consider and discuss proposed 2014-2015 Fiscal Year Budget.

Mayor Shuck provided the council members with a brief summary of the budget process and how the council members ultimately approve the budget. Alderman Jaco inquired about the future of revenue once all of the homes were built, and Mayor Shuck stated that future revenue will change with additional franchise fees and other possible income sources.

- f. Discuss legal and administrative status involving CCN and asset transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Philip Mack Furlow stated that there was nothing to report in regular session. Item would be discuss in Executive Session but no action was expected.

- g. Identify agenda items to be discussed at future meeting.

Alderman Jaco noted that she would like to have further discussions regarding BBQ grills on residents' front porches.

Alderman Miller motioned to close Town Council Regular Session and convene into executive session; Alderman Pugh seconded. Motion carried: 5 in favor, 0 opposed.

Mayor Shuck closed regular session meeting at 8:37 p.m. and convened into Executive Session at 8:38 p.m.

VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Discuss legal and administrative status involving CCN and asset transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Alderman Miller motioned to closed executive session and reconvene into Town Council regular session; Alderman Jaco seconded. Motion carried: 5 in favor, 0 opposed.

IX. RECONVENE INTO OPEN SESSION

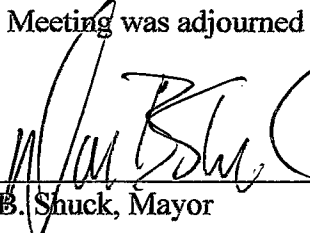
- a. Consider and act upon items discussed in Executive Session.

Mayor Shuck closed executive session and reconvened regular session meeting at 9:10 p.m.

X. ADJOURNMENT

Alderman Jaco motioned to adjourn the Town Council meeting; Alderman Steiner seconded. Motion carried: 5 in favor, 0 against.


Meeting was adjourned at 9:11 p.m.



David B. Shuck, Mayor

9/8/2014

Date Minutes Approved



Connie S. Hansen, TRMC
Town Secretary

9/8/14

Date Minutes Approved

