

NOTICE OF
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING
TOWN OF PROVIDENCE VILLAGE, TEXAS
PROVIDENCE VILLAGE TOWN HALL
1745 F.M. 2931, PROVIDENCE VILLAGE, TEXAS

TUESDAY, SEPTEMBER 20, 2016

7:30 P.M. Regular Session

AGENDA

REGULAR SESSION 7:30 p.m.

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:

II. PLEDGE OF ALLEGIANCE

- a. United States Flag
- b. Texas Flag

III. INVOCATION

IV. OPEN FORUM:

Open Forum is for information only. The Council can take no action. No charges and/or complaints will be heard against any elected official, appointed official or employee of the Town. Any charges and/or complaints may be submitted to the Town Manager during normal business hours. Speaking time will be limited to three (3) minutes.

**Please note* Anyone wishing to furnish the Town Council with copies/handouts regarding their item of interest must provide 9 copies and present them to the Town Secretary for distribution to the Town Council.*

V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:

- a. Monthly Reports from Committees: Communications, EDCEC, Emergency Preparedness, Ordinance and Public Safety
- b. Staff Reports: Code Compliance, Building Permits, Municipal Court, Law Enforcement, Administration

VI. CONSENT AGENDA – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders
- e. Approve Administrative Actions

VII. ACTION ITEMS

- a. Consider, discuss and act upon Ordinance 2016-91, increasing the number of member(s) on the Planning and Zoning Commission. *(Brian Roberson)*
- b. Consider, discuss and act upon appointment of additional member(s) to the Planning and Zoning Commission. *(Brian Roberson)*
- c. Consider, discuss and act upon Ordinance 2016-90, providing standards and procedures for a Board of Adjustments to hear and determine appeals of administrative decisions, special exceptions, or requests for variances in the case of peculiar and unusual circumstances which would prevent the reasonable use of land and such other matters as may be required by the Town Council or by law.
- d. Consider, discuss and act upon appointment of members to the Board of Adjustments. *(Brian Roberson)*
- e. Consider, discuss and act upon committee assignments. *(Brian Roberson)*
- f. Consider, discuss and approve acceptance of a Special Warranty Deed from Jabez Development, L.P. transferring ownership of common areas of Harbor Village at Providence Phase 6C to the Town of Providence Village. *(Brian Roberson)*
- g. Consider, discuss and approve Ordinance No. 2011-25-10 amending Ordinance 2011-25, as amended by Ordinance Nos. 2011-31, 2011-33, 2012-037, 2012-045, 2011-25-05, 2011-25-06, 2011-25-07, 2011-25-08 and 2011-25-09, to modify the fee percentage to be charged as convenience fee for credit card transactions from 2.45% to 2.65% due to increase imposed by vendor MuniPay. *(Brian Roberson)*
- h. Consider and discuss proposed Ordinance 2016-088 repealing the Certificate for Rate Order Issued by Providence Village Water Control and Improvement District dated January 7, 2014 and setting New Water Rates, Sewer Rates and Solid Waste Collection Rates on behalf of the Town. *(Brian Roberson)*
- i. Consider, discuss and approve Ordinance 2016-89 approving amendments to 2015-16 FY Budget. *(Brian Roberson)*
- j. Consider, discuss and act upon proposed Tax Rate for 2016 Tax Year for property tax rate for the Town of Providence Village. *(Brian Roberson)*
- k. Conduct second public hearing to receive input on proposed Tax Rate for 2016 Tax Year.
- l. Consider, discuss and act upon proposed Fiscal Year 2016-17 Budget for the Town of Providence Village. *(Brian Roberson)*
- m. Conduct second public hearing to receive input on proposed Fiscal Year 2016-17 Budget for Town of Providence Village.

- n. Consider, discuss and approve contract for Town Manager. *(Mayor Shuck)*
- o. Consider, discuss and act upon boundary and ETJ matters of Providence Village, including water and sewer rights, duties and obligations. *(Brian Roberson)*
- p. Consider, discuss and act upon Interlocal Cooperation Agreement pertaining to law enforcement. *(Brian Roberson)*
- q. Identify agenda items to be discussed at future meeting.

VIII. EXECUTIVE SESSION

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Consider, discuss and approve contract for Town Manager.
- b. Consider, discuss and act upon boundary and ETJ matters of Providence Village, including water and sewer rights, duties and obligations.
- c. Consider, discuss and act upon Interlocal Cooperation Agreement pertaining to law enforcement.

IX. RECONVENE INTO OPEN SESSION

- a. Consider and act upon items discussed in Executive Session.

X. ADJOURNMENT

The Town Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact Town Hall at (940) 365-9333 or by Fax at (940) 365-9373 for further information.

Certification:

I, the undersigned authority do hereby certify that the Notice of Meeting was posted in the window at the Providence Village Town Hall located at 1745 F.M. 2931, Providence Village, Texas, being a place convenient and readily

accessible to the general public at all times and said Notice was posted at least 72 hours preceding the scheduled time of said meeting.

Connie S. Hansen

Connie S. Hansen, TRMC
Town Secretary

Date Notice Removed

