

NOTICE OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1745 F.M. 2931, PROVIDENCE VILLAGE, TEXAS

**TUESDAY, OCTOBER 20, 2015**  
7:30 P.M. Regular Session

**MINUTES**

**REGULAR SESSION 7:30 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

Mayor Dave Shuck called the meeting to order at 7:34 p.m. Town Council members present were Alderman J. Eric Newton, Alderman Andy Goin, and Mayor Pro-Tem Michael Jordan, being a quorum. Alderman Darren Vader and Alderman Steve Miller were absent with permission.

**II. PLEDGE OF ALLEGIANCE**

- a. United States Flag
- b. Texas Flag:
  - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

**III. INVOCATION**

Philip Mack Furlow led invocation.

**IV. OPEN FORUM:**

There were no requests to address the Town Council. Alderman Goin motioned to closed Open Forum; Alderman Newton seconded. Motion carried: 4 in favor, 0 opposed.

**V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:**

- a. Monthly Reports from Committees: Communications, EDCEC, JPAC, Ordinance and Public Safety

**Committee Reports**

EDCEC – Alderman Newton reported that an economic development ordinance has been prepared and submitted to Mayor Shuck.

## **Committee Reports**

EDCEC – Alderman Newton reported that an economic development ordinance has been prepared and submitted to Mayor Shuck.

## **Staff Reports**

Mike Carroll gave a summary of his written report.

Andrew Dunn gave a summary of his report.

Connie Hansen gave a summary of the annual OCA report.

Brian Roberson gave a report regarding Severn Trent's activities. Mayor Shuck asked if people are going to be hit with an accumulation of water usage and Mr. Roberson stated that the first two bills are based rate.

Mr. Roberson reported on the stop sign issues. Also discussed Fall Fest on Saturday, and reported the Town Hall staff and council members will have a booth. Also reported on the Breakfast with the Mayor

Mr. Roberson reported that we have received a grant from CoServ for the message board. Mr. Roberson gave credit to Mike Carroll for taking the initiative and pursuing the grant. Alderman Goin asked when we would receive the message board and the answer given was a projected 6 weeks from when it is ordered.

Officer Hicks September 24 to today he has written 28 tickets, of which 24 are for running stops signs.

Alderman Newton motioned to closed Committee/Staff Reports; Alderman Goin seconded. Motion carried: 4 in favor, 0 opposed.

**VI. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders

Mayor Pro-Tem Jordan motioned to approve Consent Agenda; Alderman Goin seconded. Motion carried: 4 in favor, 0 opposed.

## VII. ACTION ITEMS

- a. Consider, discuss and act upon Proclamation proclaiming November 2015 as American Diabetes Month in the Town of Providence Village.

Mayor Shuck gave a summary of the American Diabetes Month proclamation. Mayor Shuck read the proclamation aloud and reminder everyone to take care of themselves. Alderman Newton motion to accept proclamation declaring November 2015 as American Diabetes Month; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

- b. Consider, discuss and act upon approval of 2015-16 Rerate Notice and Benefit Verification Form from TML MultiState Intergovernmental Employee Benefits Pool.

Alderman Goin motion to approve the 2015-16 Rerate Notice and Benefit Verification Form; Alderman Newton seconded. Motion carried: 4 in favor, 0 opposed.

- c. Consider, discuss and approve amendment to Upper Trinity Regional Water District Northeast Regional Water Reclamation System Participating Customer Contract with Denton County Fresh Water Supply District No. 9, dated August 29, 2011, as amended, to increase wastewater subscription.

Brian Roberson reported that they had received the agreement without the figures. There was further discussion regarding the matter and it was determined that no action is required at this time.

- d. Consider, discuss and act upon expansion of the water and sewer system to residents who are outside of the area of the former Providence Village Water Control and Improvement District.

Philip Mack Furlow reported that there is no action on this item at this time

- e. Consider and discuss upcoming issuance of General Obligation Bonds, Series 2015, for final reimbursement to developer and financing of water system infrastructure.

Brian Roberson referred the Council members to the timeline provided by FirstSouthwest for the 2.2 million bond issue. Lisa Bloomfield provided information relating to the debt service fund payments being due March 1<sup>st</sup> and September 1<sup>st</sup> and with the time of this bond principal payments will be delayed due to the time of the bond issuance and payment dates. Philip Mack Furlow stated that there would be action at the next meeting.

- f. Consider, discuss and act upon constructing a facility to increase water storage capacity and/or additional water storage.

Mr. Roberson stated that this is part of the bond package. There was discussion regarding need for additional 250,000 gallon storage facility. Mayor Shuck asked

what the time period is between issuance of a bond and actual funds received for a project. Lisa Bloomfield stated that it is usually a 30 day window. There was discussion regarding holding funds in escrow until the actual work is being performed. Philip Mack Furlow stated that this is not something that needs to be set aside and needs to be addressed quickly. We cannot wait on the 13.255 action before issuance of the bonds.

- g. Consider, discuss and act upon creation of a volunteer Town Historian position.

Mayor Shuck stated that his motivation of this item was to preserve the history of what the Town has accomplished over the past several years. The Town Historian would typically research and prepare the history for presentation to the Council for approval. Mayor Pro-Tem Jordan motion to create the Town Historian position; Alderman Newton seconded. Motion carried: 4 in favor, 0 opposed.

- h. Consider, discuss and act upon approval of Ordinance No. 2015-082 establishing regulations relating to illicit discharge.

Alderman Newton motioned to close Town Council Regular Session meeting and open Public Hearing; Mayor Pro-Tem seconded. Motion carried: 4 in favor, 0 opposed.

Mayor Shuck closed Town Council Regular Session and opened Public Hearing at 8:24 p.m.

- i. Conduct second hearing to receive input on Ordinance No. 2015-082 relating to the establishment of regulations relating to illicit discharge.

Philip Mack Furlow read a summary of the ordinance aloud.

Mayor Shuck opened the floor to public comment. There were no request to address the Council. Alderman Newton motioned to close Public Hearing and reconvene into Town Council Regular Session; Alderman Goin seconded. Motion carried: 4 in favor, 0 opposed.

Mayor Shuck closed Public Hearing and reconvened into Town Council Regular Session at 8:30 p.m.

Alderman Goin motioned to approve Ordinance No. 2015-082; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

- j. Consider, discuss and act upon approval of Ordinance No. 2015-083 establishing methods of controlling introduction of pollutants into the municipal separate storm sewer system for compliance with National Pollutant Discharge Elimination System (NPDES).

Philip Mack Furlow gave a summary of the history of the ordinance. Alderman Goin motioned to close Town Council Regular Session meeting and open Public Hearing; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

Mayor Shuck closed Town Council Regular Session and opened Public Hearing at 8:32 p.m.

- k. Conduct second hearing to receive input on Ordinance No. 2015-083 relating to the establishment methods of controlling introduction of pollutants in to the municipal separate storm sewer system for compliance with National Pollutant Discharge Elimination System (NPDES).

Philip Mack Furlow read a summary of the ordinance aloud.

Mayor Shuck opened the floor to public comment. There were no request to address the Council. Alderman Newton motioned to close Public Hearing and reconvene into Town Council Regular Session; Alderman Goin seconded. Motion carried: 4 in favor, 0 opposed.

Mayor Shuck closed Public Hearing and reconvened into Town Council Regular Session at 8:42 p.m.

Alderman Goin motioned to approve Ordinance No. 2015-083; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

- l. Consider, discuss and act upon appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Town Secretary, Town Treasurer and Municipal Court Clerk.

Mayor Shuck stated that this matter would be discussed in executive session and there will be action items to follow.

- m. Consider and discuss Section 13.255 action against Mustang Special Utility District.

Nothing for public consumption.

- n. Identify agenda items to be discussed at future meeting.

Alderman Newton motioned to closed Town Council Regular Session and convene into Executive Session; Alderman Goin seconded. Motion carried: 4 in favor, 0 opposed. Mayor Shuck closed Town Council Regular Session and convened into Executive Session at 8:44 p.m.

## **VIII. EXECUTIVE SESSION**

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Consider and discuss appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Town Secretary, Town Treasurer and Municipal Court Clerk.
- b. Section 13.255 action against Mustang Special Utility District.
- c. Consider and discuss securing and protecting the Town's right and ability to provide water and sewer service to its residents.

Alderman Newton motioned to close Executive Session and reconvene into Town Council Regular Session; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed. Mayor Shuck closed Executive Session and reconvened into Town Council Regular Session at 10:02 p.m.

## **IX. RECONVENE INTO OPEN SESSION**

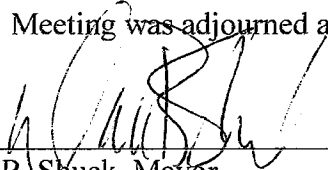
- a. Consider and act upon items discussed in Executive Session.
  1. Consider, discuss and act upon appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of Town Secretary, Town Treasurer and Municipal Court Clerk.

Mayor Shuck stated that following performance evaluation process, the Town Secretary salary would be increase to \$64,000. Alderman Newton motioned to approve the salary increase for the Town Secretary; Mayor Pro-Tem Jordan seconded. Motion carried: 4 in favor, 0 opposed.

**X. ADJOURNMENT**

Mayor Pro-Tem Jordan motioned to adjourn; Alderman Newton seconded. Motion carried: 4 in favor, 0 opposed.

Meeting was adjourned at 10:05 p.m.

  
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David B. Shuck, Mayor

11/3/15  
Date Minutes Approved

  
\_\_\_\_\_  
Connie S. Hansen, TRMC  
Town Secretary

11/3/15  
Date Minutes Approved

