

NOTICE OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1745 F.M. 2931  
**MONDAY, NOVEMBER 12, 2012**  
7:00 P.M. Regular Session

**MINUTES**

**REGULAR SESSION 7:00 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

Mayor Roberson called the meeting to order at 7:01 p.m. Town Council members present were Alderman Chris McCroskey, Alderman Lisa Garcia, Mayor Pro-Tem Earnest Law and Alderman Kate Julian, being a quorum. Alderman Mike Thompson was absent.

**II. PLEDGE OF ALLEGIANCE**

- a. United States Flag
- b. Texas Flag:
  - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

**III. INVOCATION**

Rev. Chris Yost of Cross Ways United Methodist Church led the invocation.

**IV. OPEN FORUM:**

Open Forum is for information only. The Council can take no action. No charges and/or complaints will be heard against any elected official, appointed official or employee of the Town unless presented in writing as prescribed in Chapter 22, paragraph 22.043 of the Local Government Code. Speaking time will be limited to three (3) minutes.

*\*Please note\* Anyone wishing to furnish the Town Council with copies/handouts regarding their item of interest must provide 9 copies and present them to the Town Secretary for distribution to the Town Council.*

Ralph Haywood, a resident who resides at 9213 Waterman Dr., addressed the Town Council regarding a fundraiser event being coordinated for December 8, 2012 at Monaco Elementary School on behalf of Christian Allen. Mr. Haywood requested that the Town send out an email news blast regarding fundraising event. There were no further requests

to address the Council in open forum. Alderman Julian motioned to close open forum; Alderman Garcia seconded. Motion carried: 4 in favor; 0 opposed.

**V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:**

- a. Monthly Reports from Committees: Communications, HOA, Water, Ordinance, Finance and Law Enforcement

Communication Committee –Alderman McCroskey discussed the use of DropBox as a data redundancy source and reported that it was on the agenda for discussion and action.

Emergency Preparedness Committee – Nothing to report.

Finance Committee – Alderman Garcia asked about current status of audits and other recommendations from auditor. Nothing to report.

HOA – Noted that the HOA needs to change their announcement regarding the frequency of Town Council meetings. Nothing further to report.

Ordinance Committee – Will be discussed later on the agenda.

Transition Committee – Alderman Garcia reported that she attended the last board meeting for the PVWCID and that at the meeting the board approved a new landscaping company who is scheduled to begin work in January 2013. She also reported that there were some potential issues relating to the terms of the law enforcement interlocal agreement between PVWCID and the Town. Specifically, PVWCID wants the payment to the Town to be spread out over time instead of a lump sum payment. It was also reported that there was discussion regarding use of nonpotable water for irrigation but that there were issues regarding whether UTWCID has the right to sell the water.

- b. Staff Reports

Town Secretary, Connie Hansen, reported that an open record request from Denton Record Chronicle for a copy of the audio recording of the October 22, 2012 Town Council meeting, which has been provided. Also reported that a representative from Suddenlink has requested a waiver of the peddler’s registration for vendors who pay franchise fees to the Town.

Code Enforcer, Mike Carroll, summarized his written activities report. Alderman McCroskey asked about the requirements for impounding a vehicle. Mike gave an explanation as the circumstances for the impounded vehicle on Cedar Lake. He reported that the vehicle was derelict, which was brought into compliance and then lapse again. Since the vehicle had already been tagged once, there was no need for the second warning before towing the vehicle.

Alderman Garcia motioned to close the committee and staff reports; Alderman Julian seconded. Motion carried: 4 in favor, 0 opposed.

**VI. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval – October 22, 2012
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders

Alderman Garcia motioned to approve the consent agenda; Alderman Julian seconded.  
Motion carried: 4 in favor, 0 opposed.

**VII. ACTION ITEMS**

- a. Consider, discuss and act upon options for traffic island and fire lane issues relating to emergency vehicle passage and access.

Mayor Roberson stated that he did not believe that there were any updates since the last meeting. Alderman Garcia stated that there was a need to locate another potential vendor for obtaining concrete estimates. The previous vendor she was working with regarding estimates on removing the islands, has become uncooperative and nonresponsive. There was extended discussion regarding the options of removing the islands, removal of trees, and use of fire lane markings. There was further discussion regarding the possibility of addressing only islands where there is a major problem versus all of the islands.

There was discussion regarding the differences between a fire lane and a “no parking” lane and the violation options, including towing and citations. There was also extensive discussion regarding the island located at Lakeview and Devonshire and addressing the safety issues of this island by landscaping of same.

Mayor Roberson assigned researching responsibilities to members of the council for presentation at the next council meeting. Alderman Garcia is to research the “no parking” option; Alderman McCroskey is to research “fire lane” option; and Mayor Pro-Tem Law is to research bids for removal of islands.

- b. Consider, discuss and approve Interlocal Cooperation Agreement for Fire Marshal services to the Town of Providence Village with Aubrey Fire Department.

Tables to next meeting.

- c. Consider, discuss and act upon Interlocal Agreement between Providence Village Water Control and Improvement District and Town of Providence Village for law enforcement and property protection.

There was discussion regarding the requested changes to the payment arrangement from a lump sum payment to installment payments. Legal counsel will handle revisions and represent to Town Council for final approval.

- d. Consider, discuss and act upon Town's acquisition of roads, right-of-ways and franchise fees.

Mayor Roberson announced that this item would be discussed in executive session.

- e. Consider, discuss and approve purchase of secured server storage for external hard drive storage of data for Town and Municipal Court.

Alderman McCroskey moved to approve the contract with DropBox for data drive storage; Alderman Julian seconded. Motion carried: 4 in favor, 0 opposed.

- f. Discuss legal and administrative status involving CCN transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

- g. Consider, discuss and act upon Town's acquisition of roads, right-of-ways and franchise fees.

Mayor Roberson stated that this matter would be addressed in Executive Session and that no action anticipated.

- h. Identify agenda items to be discussed at future meeting.

- 1. School Zone signs and markings;
- 2. Budget amendments.

Alderman Julian motioned to closed regular session and open executive session; Mayor Pro-Tem Law seconded. Motion carried: 4 in favor, 0 against.

Mayor closed regular session and opened executive session at 7:41 p.m.

## **VIII. EXECUTIVE SESSION**

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town

under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Consider, discuss and approved Interlocal Cooperation Agreement for Fire Marshal services to the Town of Providence Village with Aubrey Fire Department.
- b. Consider, discuss and act upon Interlocal Agreement between Providence Village Water Control and Improvement District and Town of Providence Village for law enforcement and property protection.
- c. Consider, discuss and act upon Town's acquisition of roads, right-of-ways and franchise fees.
- d. Discuss legal and administrative status involving CCN transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Alderman Julian motioned to closed executive session and reconvene into regular session; Alderman McCroskey seconded. Motion carried: 4 in favor, 0 opposed.

**IX. RECONVENE INTO OPEN SESSION**

- a. Consider and act upon items discussed in Executive Session.

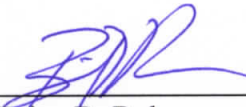
Mayor closed executive session and reconvened regular session meeting at 8:58 p.m.

No action taken.


**X. ADJOURNMENT**

Alderman Julian motioned to adjourn the Town Council meeting; Alderman Garcia seconded. Motion carried, 4 in favor, 0 against.

Meeting was adjourned at 8:59 p.m.

  
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Brian D. Roberson  
Mayor, Town of Providence Village, Texas

December 10, 2012  
Date Minutes Approved

  
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Connie S. Hansen  
Town Secretary

December 10, 2012  
Date Minutes Approved

