

NOTICE OF  
TOWN COUNCIL WORKSESSION, PUBLIC HEARING & REGULAR MEETING  
TOWN OF PROVIDENCE VILLAGE, TEXAS  
PROVIDENCE VILLAGE TOWN HALL  
1745 F.M. 2931  
**MONDAY, DECEMBER 9, 2013**  
7:00 P.M. Regular Session

**MINUTES**

**REGULAR SESSION 7:00 p.m.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

Mayor Roberson called the meeting to order at 7:16 p.m. Town Council members present were Alderman Lynn Jaco, Mayor Pro-Tem Earnest Law, and Alderman Darren Vader, being a quorum. Alderman Steve Miller and Alderman Dave Shuck were absent.

**II. PLEDGE OF ALLEGIANCE**

- a. United States Flag
- b. Texas Flag:
  - i. Honor the Texas Flag I pledge allegiance to thee Texas, one State under God, one and indivisible

**III. INVOCATION**

Philip Mack Furlow led invocation.

**IV. OPEN FORUM:**

Open Forum is for information only. The Council can take no action. No charges and/or complaints will be heard against any elected official, appointed official or employee of the Town unless presented in writing as prescribed in Chapter 22, paragraph 22.043 of the Local Government Code. Speaking time will be limited to three (3) minutes.

*\*Please note\* Anyone wishing to furnish the Town Council with copies/handouts regarding their item of interest must provide 9 copies and present them to the Town Secretary for distribution to the Town Council.*

There were no requests to address the Town Council in open forum.

Alderman Jaco motioned to close open forum; Alderman Vader seconded. Motion carried: 3 in favor; 0 opposed.

**V. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:**

- a. Monthly Reports from Committees: Communications, Emergency Preparedness, HOA, Ordinance and Transition

Communication Committee – Nothing to report.

Emergency Preparedness Committee – Nothing to report.

HOA – Nothing to report.

Ordinance Committee – Nothing to report.

Transition Committee – Nothing to report.

- b. Staff Reports

Code Enforcement – Mike Carroll provided a brief summary of his written report.

Law Enforcement – Nothing to report.

Town Secretary/Municipal Court – Connie Hansen provided a summary of the municipal court statistics for October and November 2013.

Alderman Jaco motioned to close the committee and staff reports; Alderman Vader seconded. Motion carried: 3 in favor, 0 opposed.

**VI. CONSENT AGENDA** – Items are considered self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless so requested by at least one member of the Town Council.

- a. Minute Approval – August 12, 2013 Regular Session Minutes, September 9, 2013 Regular Session Minutes, October 1, 2013 Special Session Minutes, October 14, 2013 Regular Session Minutes, November 11, 2013 Regular Session Minutes
- b. Treasury Report
- c. Pay Bills
- d. Approve Purchase Orders

Mayor Pro-Tem Law motioned to approve the consent agenda; Alderman Jaco seconded. Motion carried: 3 in favor, 0 opposed.

**VII. ACTION ITEMS**

- a. Consider, discuss and approve Resolution adopting The Nationwide Retirement Solutions Deferred Compensation Program and establishing the Town of Providence Village Deferred Compensation Plan for voluntary participation by the Town's full-time employees.

Alderman Jaco motioned to approve the Town's participation in the Nationwide 457 Deferred Compensation Plan; Alderman Vader seconded. Motion carried: 3 in favor, 0 opposed.

- b. Consider, discuss and accept Providence Village Drainage Structures Inspection Report present by Stephen Belknap, EIT, of the Denton County Public Works.

There was discussion regarding the immediate repair of the missing manhole cover. Alderman Jaco motioned to accept the Providence Village Drainage Structures Inspection Report; Alderman Vader seconded. Motion carried: 3 in favor, 0 opposed.

- c. Consider, discuss and approve resolution amending Resolution No. 2011-12 establishing an expenditure policy for the Town, providing for the fiscal management of the Town and modifying the authority of the Mayor and Town Secretary and modifying other provisions relating to the number of signatories required on checks.

Alderman Jaco motioned to approve the resolution amending Resolution No. 2011-12; Alderman Vader seconded. Motion carried: 3 in favor, 0 opposed.

- d. Consider, discuss and approve engagement letter between William C. Spore, P.C. and the Town of Providence Village for financial audit services of the Town's municipal accounts and financial statements for the fiscal year ending September 30, 2013.

Mayor Pro-Tem Law motioned to approve the engagement letter with William C. Spore, P.C.; Alderman Vader seconded. Motion carried: 3 in favor, 0 opposed.

- e. Consider, discuss and act upon approval of Development Plans for Grading Improvements of Seaside Village at Providence Phase 6B.

Town Secretary acknowledge that the plans had been reviewed and approved by the Town Building Inspector. Mayor Pro-Tem Law motioned to approve the Developments Plans for Grading Improvements; Alderman Vader seconded. Motion carried: 3 in favor, 0 opposed.

- f. Consider and discuss proposed comprehensive plan ordinance.

Philip Mack Furlow gave a summary of the purpose of the comprehensive plan ordinance.

- g. Consider and discuss proposed subdivision ordinance.

Philip Mack Furlow gave a summary of the current status of the subdivision ordinance.

- h. Consider and discuss proposed zoning ordinance.

Philip Mack Furlow gave a brief status summary.

- i. Consider and discuss status of appointment of Home Rule Charter Commission members.

Philip Mack Furlow reported that no further progress has been made.

- j. Discuss legal and administrative status involving CCN and asset transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Philip Mack Furlow stated that it this matter would be discussed in Executive Session.

- k. Identify agenda items to be discussed at future meeting.

- 1. Home rule charter
- 2. Election calendar

Alderman Jaco motioned to close Town Council regular session meeting and convene into Executive Session; Alderman Vader seconded. Motion carried: 3 in favor, 0 opposed.

Mayor Roberson closed Town Council regular session and opened executive session at 8:13 p.m.

### **VIII. EXECUTIVE SESSION**

The Town Council will convene into executive session pursuant to Texas Government Code Sections 551.074, Personnel Matters, and 551.071, Consultation with Attorney, to seek the advice of the Town Attorney or other legal counsel concerning pending or contemplated litigation or on a matter in which the duty of the attorney(s) to the Town under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.

- a. Discuss legal and administrative status involving CCN and asset transfer from Providence Village Water Control and Improvement District to Mustang Special Utility District.

Alderman Jaco motioned to closed executive session and reconvene into Town Council regular session; Alderman Vader seconded. Motion carried: 3 in favor, 0 opposed.

**IX. RECONVENE INTO OPEN SESSION**

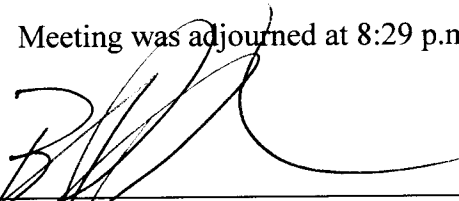
- a. Consider and act upon items discussed in Executive Session.

Mayor Roberson closed executive session and reconvened regular session meeting at 8:28 p.m.

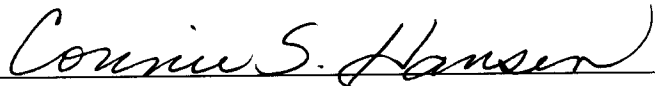
**X. ADJOURNMENT**

Alderman Jaco motioned to adjourn the Town Council meeting; Alderman Vader seconded. Motion carried: 3 in favor, 0 against.

Meeting was adjourned at 8:29 p.m.

  
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Brian D. Roberson  
Mayor, Town of Providence Village, Texas

3/10/14  
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Date Minutes Approved

  
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Connie S. Hansen  
Town Secretary

3/10/14  
\_\_\_\_\_  
Date Minutes Approved

